



NUCLEAR WASTE MANAGEMENT ORGANIZATION  
SOCIÉTÉ DE GESTION DES DÉCHETS NUCLÉAIRES

The ***Nuclear Waste Management Organization*** is responsible for the safe, long-term management of used nuclear fuel in Canada. The approach it is implementing, known as Adaptive Phased Management (APM), involves developing a centralized underground repository, supported by a robust social and technical research program in collaboration with Canadian universities, consultants and international waste management organizations.

Join our growing team of scientists, engineers and other professionals to work collaboratively with Canadians in implementing our management approach in a manner that safeguards people and respects the environment, now and in the future.

**Developmental Summer Student Opportunity – Enterprise Resource Planning (ERP) Support**  
(One position available)

We are currently seeking a developmental summer student (April 30<sup>th</sup> to August 31<sup>st</sup>, 2018) with the Engineering department at our Toronto office at 2 St. Clair Avenue East, 4<sup>th</sup> Floor, Toronto.

**Responsibilities:**

This position would be ideal for a student currently enrolled in a Bachelor's of Engineering program with a focus on computer science or information technology, preferably completed 3<sup>rd</sup> or 4<sup>th</sup> year of the program. Reporting to the Manager, Repository Engineering, the student will support the implementation of a new enterprise resource planning (ERP) system.

Over the summer, the student will:

- Attend weekly implementation meetings in order to document decisions and track actions.
- Interface with ERP implementation consultants and NWMO process owners to develop training manuals and presentations for various ERP modules which will be utilized internally by NWMO end users.
- Assist with the delivery of training modules for NWMO end users.
- Support data migration activities.
- Support user acceptance testing activities.
- Support change management activities.

**Qualifications & Experience:**

- Working knowledge of an ERP system will be considered an asset.
- Proficient with office applications (i.e. MS Word, MS Excel, MS PowerPoint).
- A quick learner; ability to work independently with minimal supervision.
- Candidates with comparable successful previous placement will be preferred.
- Good oral and written communication skills.
- Attention to detail.

You must be eligible to work in Canada and must be able to meet security clearance requirements.

**EMPLOYMENT PERIOD:**

4 months – Summer Term; April 30, 2018 - August 31, 2018

The NWMO supports the principles and practices of diversity and is committed to providing a respectful, accessible, and inclusive environment for all persons with disabilities in a way that is respectful of the dignity and independence of people with disabilities and in a manner which takes into account the person's disability and embodies the principles of integration and equal opportunity. The NWMO will provide accommodation to applicants with disabilities. If you require accommodation, please [Contact Us](#).

Please submit your application via e-mail quoting **Developmental Summer Student Opportunity – Enterprise Resource Planning (ERP) Support**, to: [Employment@nwmo.ca](mailto:Employment@nwmo.ca)