



The ***Nuclear Waste Management Organization (NWMO)*** is responsible for the safe, long-term management of used nuclear fuel in Canada. The approach it is implementing, known as Adaptive Phased Management (APM), involves developing a centralized underground repository, supported by a robust social and technical research program in collaboration with Canadian universities, consultants and international waste management organizations.

Join our growing team of scientists, engineers and other professionals to work collaboratively with Canadians in implementing our management approach in a manner that safeguards people and respects the environment, now and in the future.

Manager, Real Estate Services

We are in search of a proven expert based at our Toronto headquarters with extensive experience in real property management. Reporting to the Director, Regulatory Affairs & Environmental Assessment, the Manager, Real Estate Services will be responsible for negotiating and acquiring real property within Canada to advance the APM project. The manager would then lead the management of owned and/or leased properties.

Responsibilities:

1. Negotiate the purchase and/or lease of multiple properties across Ontario, Quebec and New Brunswick including Crown land and liaise with Ministry of Natural Resources and Forestry.
2. Assist with the land acquisition strategy.
3. Lead and optimally manage multi-million dollar property portfolios.
4. Provide site acquisition expertise to management.
5. Review and understand legal agreements, site plans, appraisals, engineering drawings and large scale project layouts.
6. Manage zoning, building permits, and leasing.
7. Property management including ensuring safety regulations are met by staff and third party contractors.
8. Provide opinions on real estate values and provide data and analysis to the development of business cases.
9. Produce real estate consulting reports such as feasibility studies, asset management plans, strategic investment strategies, investment analysis or options analysis.

10. Work closely with other departments to share knowledge and implement decisions related to NWMO owned and/or leased real estate assets.

11. Perform other duties as assigned.

Qualifications:

- University degree in an appropriate discipline such as urban planning, business, real estate.
- Professional real estate designation or relevant certification required. (eg. Appraisal Institute of Canada (AACI), Master of Corporate Real Estate (MCR), Senior Leader of Corporate Real Estate (SLCR).
- Over 10 years' experience in land acquisition or real estate negotiation experience in the mining/utilities industries or municipal sector.
- Experience in the acquisition and disposal of real property.
- Experience managing a portfolio of properties.
- Excellent negotiation skills.
- Experience in the production of real estate consulting reports such as feasibility studies, asset management plans, strategic investment strategies, investment analysis or options analysis.
- Experience in negotiation or consulting with appointed or elected representatives of federal, provincial or municipal governments.
- Experience in preparing and reviewing real estate legal documents.
- Strong analytical skills to properly evaluate real estate investment scenarios.
- Experience consulting or negotiating with Indigenous groups or First Nation governments an asset.
- Experience providing real property advice to senior management.
- Ability to work independently and in a collaborative team.
- Strong reporting skills.
- Excellent communication skills.
- Experience managing contracts, contractors and staff.
- Willing and able to travel regularly within Canada.
- Valid Driver's license.

Must be eligible to work in Canada and must be able to meet security clearance requirements.

We offer competitive base salary and health care benefits package.

The NWMO supports the principles and practices of diversity and is committed to providing a respectful, accessible, and inclusive environment for all persons with disabilities in a way that is respectful of the dignity and independence of people with disabilities and in a manner which takes into account the person's disability and embodies the principles of integration and equal opportunity. The NWMO will provide accommodation to applicants with disabilities. If you require accommodation, please **Contact Us**.

Please submit your application via e-mail by January 21, 2019 quoting **Manager, Real Estate Services** to: Employment@nwmo.ca