# **MINUTES**

#### FROM THE MEETING

### OF THE BOARD OF DIRECTORS OF THE

# NUCLEAR WASTE MANAGEMENT ORGANIZATION (NWMO) / SOCIÉTÉ DE GESTION DES DÉCHETS NUCLÉAIRES (SGDN)

convened via conference telephone call on September 8<sup>th</sup>, 2004 commencing at 10:30 A.M. EST.

Present

Ken Nash Director, Chairman (Acting)

Laurie Comeau Director

Fred Long Director, Treasurer

René Pageau Director

and

Elizabeth Dowdeswell President

Kathryn Shaver Corporate Secretary

Pat Patton NWMO

Absent:

Richard Dicerni Director Adéle Malo Director

## <u>AGENDA</u>

- 1. Approval of Agenda
- 2. Community Information and Discussion Sessions
- 3. Other Business

# 1. Approval of Agenda

Mr. Nash chaired the September 8th, 2004 Board meeting.

Notice of the meeting having been given to all of the Directors of the Company, Directors having provided written consent to the abbreviated notice period for the conference call, and a quorum of the members being present, Mr. Nash declared the meeting duly constituted for the transaction of business at 10:30 A.M. EST.

The meeting was convened by conference telephone pursuant to Section 8.7(5) of By-Law No. 1. Directors confirmed satisfaction with the conference call arrangements for purposes of the meeting.

The Directors approved the Agenda for the September 8th, 2004 meeting,

# 2. <u>Community Information and Discussion Sessions</u>

The Chairman invited the President to introduce this item which had been brought forward for Board of Directors' approval.

The President presented the proposal for NWMO to enter into a contract with DPRA Canada, to design, deliver and report on nation-wide community information and discussion sessions. Consistent with the Board's policy of approving contracts in excess of \$300,000, this proposal was presented for Board approval.

The President noted that the original 2004 Business Plan had anticipated a public engagement program following issuance of Discussion Document 2. At the time of drafting the workplan and budget for the 2004 Business Plan in Fall 2003, the precise design of this engagement, and its required breadth and scope, was not defined. The community information and discussion sessions NWMO is proposing to conduct in collaboration with DPRA Canada are broader in scope that originally anticipated, reflecting a number of things:

- the NWMO Advisory Council's advice that NWMO convene a very broad, national outreach initiative that would be well advertised and open to the general public; and
- NWMO's own experiences to date with different engagement models, in respect of sharing information and effectively facilitating discussion sessions.

Following a competitive process, NWMO is proposing to contract with DPRA Canada. The President noted that NWMO was impressed with DPRA Canada's proposed approach to the engagement – providing a two-phased approach comprised of Information Sessions, followed by more in-depth Discussion Sessions in each venue. The President reviewed the objectives of this public engagement and DPRA Canada's proposal, and offered to provide additional details to the Board.

The Chairman invited discussion from the Board.

- Board members recognized that this engagement would be a critical component of NWMO's invitation to Canadians to comment on Discussion Document 2 and were supportive of it proceeding.
- There were questions relating to the organization and facilitation of the sessions.
- In response to Board inquiries, the President confirmed that appropriate controls would be in place to manage the costs and deliverables.
- The Board inquired as to whether NWMO's 2004 budget provision was projected to be adequate with the addition of this item. The President confirmed that the overall budget envelope made available by the Board to NWMO for 2004 was projected to be sufficient for fulfillment of NWMO's 2004 workplan.

#### IT IS HEREBY RESOLVED that:

- The President is hereby authorized and empowered for and on behalf of the NWMO to execute a contract with DPRA Canada not to exceed \$1.2 million to design, deliver and report on community-based information and discussion sessions in regions across Canada, with provisos, agreements and other terms and conditions as she may in her discretion determine; and
- Such contract when executed by her shall be valid and binding upon the Corporation and shall be deemed to contain a correct statement of the terms and conditions upon which such contract has been created and secured in the exercise of the discretion conferred upon the President.

This motion was made, seconded and unanimously passed.

The President noted that the NWMO would be posting the locations and dates of these Community Information and Discussion Sessions on the NWMO website once arrangements are finalized. This program would be resource-intensive, requiring staff to attend the nation-wide sessions through the Fall. Where ever possible, NWMO staff would be accompanied by an Assessment Team member who would speak to details of the assessment process.

#### 3. Other Business

- The President advised the Board of Directors of the release date for Discussion Document 2 and forthcoming media coverage planned to profile NWMO's Document, including some segments on CBC Radio.
- Mr. Pageau advised the Board of his plans to retire from Hydro-Québec later this Fall, and in so doing, resign from the NWMO Board of Directors. The President and Board members conveyed their best wishes to Mr. Pageau.

# **Termination of Board Meeting**

There being no other items for discussion, the Directors concluded their session at 11:00 A.M. EST.

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Corporate Secretary Dated this 25<sup>th</sup> day of October, 2004