

MINUTES
FROM THE MEETING
OF THE BOARD OF DIRECTORS OF THE
NUCLEAR WASTE MANAGEMENT ORGANIZATION (NWMO) /
SOCIÉTÉ DE GESTION DES DÉCHETS NUCLÉAIRES (SGDN)

convened on December 10th, 2004
commencing at 8:30 A.M. EST.

Present

Ken Nash	Director, Acting Chairman
Laurie Comeau	Director
Fred Long	Director, Treasurer
Michel Rhéaume	Director

and

David Crombie	Advisory Council Chairman (Agenda Item 4)
Elizabeth Dowdeswell	President
Kathryn Shaver	Corporate Secretary

Absent:

Richard Dicerni	Director
Adèle Malo	Director

1. **Approval of Agenda**

Mr. Nash chaired the December 10th, 2004 Board meeting.

Notice of the meeting having been given to all of the Directors of the Company and a quorum of the members being present, Mr. Nash declared the meeting duly constituted for the transaction of business at 8:30 A.M. EST.

The Directors approved the Agenda for the December 10th, 2004 meeting.

2. **Minutes of Previous Meetings**

The minutes of the meeting of the Board of Directors held on October 25th 2004, copies having been sent to each member of the Board, were approved.

3. Business Arising from the Minutes

The President reviewed the status of actions arising from the previous Board meetings.

Further to the discussion at the October 2004 Board of Directors' meeting on the importance of engaging citizens who live and work in nuclear communities, the President noted that NWMO plans to provide engagement opportunities for Kincardine and other nuclear site communities in the new year. She noted that NWMO had added a public information and discussion session in Owen Sound as part of the 2004 outreach initiative.

The Advisory Council Chairman joined the meeting via conference call.

4. Update on Advisory Council Activities

The Advisory Council Chairman reported to the Board on the Advisory Council's most recent meeting, which was convened on November 25, 2004.

Mr. Crombie reviewed the agenda from the November Council meeting, the focus of which had been preparation for Council's independent comments on the NWMO study. He reported that the NWMO President was in attendance at the beginning of that meeting to set the context for the discussion around Council's legislated mandate under the *Nuclear Fuel Waste Act*. The President then withdrew and the Advisory Council met in camera. Council members will continue with its independent review and comment preparation in 2005.

Mr. Nash inquired about the confidence that Council members had in the work of the NWMO. Mr. Crombie confirmed that Council members did have confidence in the NWMO, and a very strong appreciation for the NWMO's work to date.

The Advisory Council Chairman withdrew from the Board of Directors' meeting.

5. NWMO Engagement

The President provided a report to the Board of Directors on the year in review, highlighting NWMO's 2004 activities relating to: outreach and engagement; research and framework development; governance; and administration.

In reviewing NWMO's public engagement since the release of Discussion Document 2, the President reported that the organization had convened over 100 public sessions since the end of September, visiting some 34 locations for community information and discussion sessions. Reports on each of these sessions will be posted on the NWMO website.

The President noted that NWMO had produced a second DVD for use in public engagement activities. Board members requested copies of this DVD which highlights Discussion Document 2. (*)

In terms of recent activities, the President noted:

- A December 6, 2004 roundtable convened with the Public Policy Forum, to address issues of implementation;
- A meeting with the International Review Panel, which will be providing comments on NWMO's milestone documents; and
- Meetings to keep the nuclear industry updated on the NWMO's study, such as through the President's attendance at AECL's Research Advisory Committee, a meeting with members of the Canadian Nuclear Society on December 10, 2004, and meetings and conferences planned for 2005. The President expressed her hopes that the industry would take the opportunity to provide comments and offer their inputs and perspectives on the many issues under review in the study, to ensure that a broad spectrum of insights and viewpoints are expressed.

6. NWMO's Engagement with Aboriginal Peoples

The President brought forward for Board of Directors' review and approval plans to proceed with a further phase of contracts for 2005 with three different aboriginal organizations, all of whom are designing and leading engagement with their respective peoples on the long-term management of nuclear fuel waste.

In introducing this item, the President noted that the *Nuclear Fuel Waste Act* requires the NWMO to consult the general public and in particular, aboriginal peoples, on each of the proposed management approaches and to summarize these comments in the final study report. To this end NWMO committed, both in its 2004 and proposed 2005 Business Plans and Budgets, to provide financial support to national aboriginal organizations to enable them to conduct national and regional consultations on nuclear fuel waste management in collaboration with the NWMO. NWMO looks forward to the input of all national organizations as well as local and regional organizations.

The NWMO, having initiated its work with the Assembly of First Nations, Metis National Council, and Congress of Aboriginal Peoples in 2004, is now preparing for additional work to be undertaken in 2005 by each of these three organizations. On a cumulative basis, the next phase of work proposed with each organization will bring the NWMO contracts over \$300,000, thus requiring prior Board of Directors' approval. The President outlined the proposals to proceed with a further phase of a contract for 2005 with those organizations.

General Board discussion ensued around the reports and activities already completed, and NWMO's plans to engage the other aboriginal organizations in 2005. The President confirmed that the contracts proposed would be accommodated within the budgetary provision approved by the Board for 2005.

IT IS HEREBY RESOLVED that:

- The President is hereby authorized and empowered for and on behalf of the NWMO to execute a contract with the Assembly of First Nations, not to exceed \$425,000, for the design and delivery of an additional phase of engagement planned for 2005 on the long-term management of used nuclear fuel, subject to the satisfactory negotiation of specific deliverables and timetables, and with other provisos, agreements and other terms and conditions, as she may in her discretion determine.
- The President is hereby authorized and empowered for and on behalf of the NWMO to execute a contract with the Métis National Council not to exceed \$205,000, for the design and delivery of a second phase of engagement in 2005 on the long-term management of used nuclear fuel, subject to the satisfactory negotiation of specific deliverables and timetables, and with other provisos, agreements and other terms and conditions, as she may in her discretion determine.
- The President is hereby authorized and empowered for and on behalf of the NWMO to execute a contract with the Congress of Aboriginal Peoples for \$182,000, for the design and delivery of engagement in 2005 on the long-term management of used nuclear fuel with provisos, agreements and other terms and conditions, as she may in her discretion determine.

This motion was made, seconded and unanimously passed.

7. NWMO Workplan and Study Milestones

The President reviewed with the Board of Directors the timetable and study milestones associated with completing the comparative assessment of management options in 2005.

- 2005 milestones will include production of two public documents, in addition to the annual report.
- The next milestone document, the Draft Study Report, is targeted for spring 2005. The President reviewed the proposed outline of that document.
- Public engagement and refinement of analysis is scheduled to continue in 2005.
- NWMO activities for Q1 2005 were outlined in detail, to highlight the range of public engagement and continued examination of key issues required to complete the Draft Study Report.
- The final Study Report will be completed and submitted to the Minister of Natural Resources Canada by November 15, 2005.

8. 2005 Meeting Schedule

The President invited Board discussion around 2005 meeting dates for the Board of Directors and the Board Audit, Finance and Risk Committee. Dates discussed reflect timelines associated with regular external audit and annual business plan cycles and annual reporting production timelines.

The President indicated her interest in confirming as many meeting dates as possible for 2005 to support NWMO's planning process. Board members agreed to confirm with the Corporate Secretary their respective availabilities for the meeting dates proposed for the first part of 2005. (*)

9. Business Risk

The Board of Directors reviewed and discussed potential areas of business risk for the NWMO, and potential mitigative measures.

At this point, the NWMO President and Corporate Secretary withdrew from the meeting.

10. In Camera Meeting

The Board of Directors convened in camera without the presence of NWMO management.

Termination of Board Meeting

There being no other items for discussion, the Directors concluded their session at 12:00 noon EST.

Corporate Secretary
Dated this 27th day of January, 2005